GOVERNANCE COMMITTEE DECISION SHEET

STRATEGIC COMMISSIONING COMMITTEE - TUESDAY, 28 MAY 2019

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Function Required to take action	Officer to Action
1.1	<u>Urgent Business</u>	There were no items of urgent business.	N/A	
2.1	Exempt Business	The Committee resolved: in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 10.1 on today's agenda so as to avoid disclosure of exempt information of the class described in paragraph 8 of Schedule 7(A) of the Act.	N/A	
3.1	Declarations of Interest	There were no declarations of interest.	N/A	
4.1	<u>Deputations</u>	There were no deputations.	N/A	
5.1	Minute of Previous Meeting of 28 March 2019 - for approval	The Committee resolved: to approve the minute as a correct record.	Committee Services	A Swanson
6.1	Committee Business Planner	The Committee resolved: to note the business planner.	Committee Services	A Swanson

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7.1	Notices of Motion	There were no notices of motion.	N/A	
8.1	Referrals	There were no referrals.	N/A	
9.1	Strategic Commissioning Committee Annual Effectiveness Report	The Committee resolved: to note the annual report.	Committee Services	A Swanson
9.2	Christmas Village 2018 Evaluation	The Committee resolved: (i) to note that Mr Watson, Aberdeen Inspired, would provide a copy of the separate local business evaluation report regarding the Christmas Village 2018 to all members of the Committee; (ii) to instruct the Chief Officer — City Growth, following review of the final accounts submitted by Aberdeen Inspired, to provide the Committee, by way of email, with a financial statement regarding the Christmas Village 2016-2018 and that this this include (1) the outcome of the profit share agreement for 2016-2018 Christmas Village event and (2) confirmation of whether the agreement required any profit to be divided up annually or at the end of the three year period; (iii) to instruct the Chief Officer — City Growth to advise the Committee, by way of email, of the advertising strategy used to promote the Alive After Five initiative; and (iv) to note the Christmas Village 2018 Research Report as contained at Appendix 1.	City Growth	R Sweetnam/S O'Neill

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8.3	Workplans and Business Cases - Revenue	The Committee resolved: (i) to note the workplans of the Operations, Customer, Place and Commissioning Functions as detailed in the Appendices; (ii) to approve the total estimated revenue expenditure for each proposed contract, and delegates authority to the Head of Commercial and Procurement Services following consultation with the relevant Chief Officer to procure appropriate goods and services, and enter into any contracts relating thereto;	Commercial and Procurement	C Innes/C Wright
		(iii) to note that Business Cases for procurements exercises to be commenced after 28th May 2019 would be submitted on a phased basis to future meetings of the Strategic Commissioning Committee; (iv) to instruct the Chief Officer – City Growth to provide a procurement	Procurement	C Innes/C Wright R Sweetnam/S O'Neill
		business case to the meeting of the Strategic Commissioning Committee on 21 November 2019, detailing all procurement options, including financial commitment required for each, available for the delivery of the Aberdeen Christmas Village for 2020 onwards, noting that any budgeting decision for future years would be considered as part of the Council's budget process;		
		(v) in respect of Business Case PLA010 (Supply, Delivery and Installation of Furniture for Public Spaces within the Art	City Growth	R Sweetnam

	Item Title	Committee Decision	Function Required to take action	Officer to Action
		Gallery), to instruct the Chief Officer – City Growth to advise the Committee, by way of email, as to why this aspect had not been included in the overall art gallery contract		
8.4	Workplans and Business Cases - Revenue - Exempt Appendices in relation to item 9.3 on the agenda	The Committee resolved: to note the exempt appendices.	Commercial and Procurement	C Innes/C Wright

If you require any further information about this decision sheet, please contact Allison Swanson, tel 01224 522822 or email aswanson@aberdeencity.gov.uk