

**GOVERNANCE  
COMMITTEE DECISION SHEET**

**STRATEGIC COMMISSIONING COMMITTEE - TUESDAY, 28 MAY 2019**

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Function Required to take action	Officer to Action
1.1	<b><u>Urgent Business</u></b>	There were no items of urgent business.	N/A	
2.1	<b><u>Exempt Business</u></b>	<b><u>The Committee resolved:</u></b> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 10.1 on today's agenda so as to avoid disclosure of exempt information of the class described in paragraph 8 of Schedule 7(A) of the Act.	N/A	
3.1	<b><u>Declarations of Interest</u></b>	There were no declarations of interest.	N/A	
4.1	<b><u>Deputations</u></b>	There were no deputations.	N/A	
5.1	<b><u>Minute of Previous Meeting of 28 March 2019 - for approval</u></b>	<b><u>The Committee resolved:</u></b> to approve the minute as a correct record.	Committee Services	A Swanson
6.1	<b><u>Committee Business Planner</u></b>	<b><u>The Committee resolved:</u></b> to note the business planner.	Committee Services	A Swanson



	Item Title	Committee Decision	Function Required to take action	Officer to Action
8.3	<b><u>Workplans and Business Cases - Revenue</u></b>	<p><b>The Committee resolved:</b></p> <p>(i) to note the workplans of the Operations, Customer, Place and Commissioning Functions as detailed in the Appendices;</p> <p>(ii) to approve the total estimated revenue expenditure for each proposed contract, and delegates authority to the Head of Commercial and Procurement Services following consultation with the relevant Chief Officer to procure appropriate goods and services, and enter into any contracts relating thereto;</p> <p>(iii) to note that Business Cases for procurements exercises to be commenced after 28th May 2019 would be submitted on a phased basis to future meetings of the Strategic Commissioning Committee;</p> <p>(iv) to instruct the Chief Officer – City Growth to provide a procurement business case to the meeting of the Strategic Commissioning Committee on 21 November 2019, detailing all procurement options, including financial commitment required for each, available for the delivery of the Aberdeen Christmas Village for 2020 onwards, noting that any budgeting decision for future years would be considered as part of the Council’s budget process;</p> <p>(v) in respect of Business Case PLA010 (Supply, Delivery and Installation of Furniture for Public Spaces within the Art</p>	<p>Commercial Procurement and</p> <p>Commercial Procurement and</p> <p>City Growth</p> <p>City Growth</p>	<p>C Innes/C Wright</p> <p>C Innes/C Wright</p> <p>R Sweetnam/S O’Neill</p> <p>R Sweetnam</p>

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		Gallery), to instruct the Chief Officer – City Growth to advise the Committee, by way of email, as to why this aspect had not been included in the overall art gallery contract		
8.4	<b><u>Workplans and Business Cases - Revenue - Exempt Appendices in relation to item 9.3 on the agenda</u></b>	<b><u>The Committee resolved:</u></b> to note the exempt appendices.	Commercial and Procurement	C Innes/C Wright

If you require any further information about this decision sheet, please contact Allison Swanson, tel 01224 522822 or email [aswanson@aberdeencity.gov.uk](mailto:aswanson@aberdeencity.gov.uk)